

Spring Membership Meeting Minutes
O'Donovan Hall – Saint Joseph Catholic Church
March 24, 2025

Meeting commenced 5:05 p.m.

Introductions

Kristina introduced current Board Members

- President – Kristina Bauer, Treasurer – Emma Dotta, Secretary – Amanda Knapp, Brenda Woodward, Olivia Gonzales, Nathan Wood, Emily Levine, Sandy Babin, Randy Wilhelm, Anuschka Bales, Seamus Newcomb, Carol Conron

New Market Manager – Olivia Gonzales

- Overview of manager's role and responsibilities
- Gratitude for experience

Reports

Secretary's Report – Amanda Knapp

- Fall Membership Meeting Minutes – November 12, 2024
- All approved

Treasurer Report – Emma Dotta

- Better balance of info tracking with WIX
- Increase of Annual Fees
- Music is second largest expense
- Profit and Loss through Feb. 2025
- Questions (Food stamp balance, Emily clarified)
- All approved

Manager's Report – Olivia Gonzales

- Recommitment
- 60 out of 81 reapplications have come in
- Every vendor needs to complete a new application every season
- Question about the map – (not yet announced, When will jurying feedback be shared?)

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Old Business

Follow-up on comments from Fall

- Better communication (newsletter, member news, events, etc.)
- Booth attendance - representing the business and product being prepared
- Organic? Please don't use this term unless it is formally approved
- Possibility of limiting vendors considered but not at this time
- Charging people who do not want to help with market tasks
- Focus on truly local - definition of being produced within 100 miles
- Open Air Market - "no" to walls for the booths

Winter Agenda Items

- Minimum age requirement - business owner is 18 y.o. and booth can be attended by family members and approved representative
- Live plant rule - no change to the current guidelines; there must be significant change and impact to the product
- Honey - it is understood that bee hives can travel but harvest must happen locally within 100 miles
- Fee Collection - a new system is being organized to capture all electronic payments and issue receipts
- Season Calendar - Opening Day is May 3!
- Vendor Attendance - daily pass fees have changed, daily space questions and etc.
- Application Timeline - systems should be more streamlined in the future with tiered categories for re-application

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New Business

- Setting the Tone – clarifying expectations of vendors, formalize the complaint process, better data on vendors, review market policies
 - Communication
 - Clarity
 - Consistency
 - Community
- New Code of Conduct for 2025 – should be signed at the end of this evening (or submitted before market)
- Tax Forms – make sure your sellers permit is current or you use two event permits with FMS
- Jurying dates and guidelines
 - (April 2, April 24, May 22, Final – June 16)
- New SNAP – Reapply because of outdated info and officers
- Permanent spaces – Vendors will keep their spot, will be able to select as new ones come up, assignments will be made with seniority, map will be provided, formal letter to follow
- Diverse and dynamic market – “Let’s grow together!”
- Wednesday – small market, request for different permanent spaces for Wed/Sat

Meeting adjourned at 6:06